

ROCKFORD PLACE HOMEOWNER ASSOCIATION NOTICE OF ANNUAL MEETING

May 1, 2017

In accordance with the governing documents of Rockford Place Homeowners Association, the Annual Meeting of the members will be held on **Tuesday June 13, 2017, at 6:30 p.m.** at the **Owasso Public Library, 103 W Broadway, Owasso, OK in the Meeting Room.** The meeting will be held for the following purposes:

1. **To consider the affairs of the Association**
2. **To transact any other business which may properly come before the meeting**
3. **Elect of Board Members to the Homeowners Association Board of Directors**

Enclosed for your review are:

1. An Agenda for the meeting
2. A Proxy in the event you are unable to attend
3. Candidate Profile Application

In the event you are unable to attend this very important meeting, please complete the proxy and return it to the HOA Coordinator by mail at 12324 E 86th St. N. Ste 287, Owasso, OK 74055, no later than **June 10, 2017. You may also return your Proxy by email at rockfordplacehoa@gmail.com by 1:00pm on June 13, 2017.** Any member may carry your proxy. Even if you prefer not to vote, your proxy is needed in order for the annual meeting to meet a quorum in order to transact business. If you are going to be present, you do not need to fill out a Proxy. **Your attendance OR proxy is vital.**

In the event a quorum is not reached, an alternative meeting will be held on June 20, 2017 at 6:30 pm at the Owasso Public Library Meeting Room. The Original Agenda will be followed. However, only such additional business that is submitted 24 hours in advance of the meeting to the Secretary may be conducted at this communication. Submissions for the agenda will be conducted under "New Business."

Please arrive by 6:15 p.m. in order to sign in and receive your materials before the meeting starts. The meeting will begin promptly at 6:30 p.m.

We look forward to seeing you at the meeting!

Sincerely,

HOA Board Of Directors
Rockford Place Homeowner Association, Inc.
12324 E. 86th St. N. #287
Owasso, OK 74055
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rockfordplacehoa@gmail.com