

# Request For Architectural Change

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*No building, fence, wall or free standing mailbox shall be erected, placed or altered on any lot in the Subdivision until the plans and specifications have been approved in writing by the "Architectural Committee". For each building, the required plans and specifications shall be submitted in duplicate and include a site plan, floor plan, exterior elevations, drainage and grading plans, exterior materials and color scheme. In the event the Architectural Committee fails to approve or disapprove plans and specifications submitted to it as herein required within 10 days after submission, or in the event no suit to enjoin the erection of the building or structure or the making of an alteration has been commenced prior to the 60<sup>th</sup> day following completion thereof, approval of the Architectural Committee shall not be required and this request shall be deemed to have been fully complied with.*

The purpose of this form is to assist you in preparing your request to the committee. You may check the appropriate boxes and attach supporting documentation. The written request should then be forwarded to the Architectural Committee. The coordinator of the Architectural Committee will process it and return a signed approval form back to the requestor within ten (10) days.

Lot of the Requested Change: \_\_\_\_\_ Block of the Requested Change: \_\_\_\_\_

Address of Requested Change: \_\_\_\_\_

Person Requesting Change: \_\_\_\_\_

Name of Primary Contractor: \_\_\_\_\_

Type of Change:  Landscaping  Painting  Fence  Remodel/Addition  
 Other \_\_\_\_\_

Location(s) of change:  Front of House  Side of House  Back of House  Front Yard  Back Yard  
 Other \_\_\_\_\_

Description of Requested Change: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Architectural Committee recommendations and rules must be adhered to. In the event the homeowner does not keep up with the plans set forth in this waiver the architectural committee may revoke this waiver at their discretion if the project detracts from the overall beauty or causes disruption or destruction to the subdivision.

Approval subject to the following conditions: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I am requesting a waiver in the current Restrictive Covenants. I have attached a full explanation as to the justification for the waiver.

I have read and understand the covenants and believe that my request conforms to the existing requirements and am making this request for permission to proceed with the change.

Submitted By: \_\_\_\_\_ Date: \_\_\_\_\_

Approved By: \_\_\_\_\_ Date: \_\_\_\_\_