

ROCKFORD PLACE HOMEOWNER ASSOCIATION

2025 ANNUAL MEETING

Tuesday, June 10, 2025

OWASSO CITY HALL

6:00 p.m.

AGENDA

I. CALL TO ORDER

- A. Proof of Notice
- B. Approval of Minutes of 2024 Annual Meeting
- C. Introductions

II. ELECTION OF BOARD MEMBERS

- A. Nominations by proxy
- B. Nominations from the floor
- C. Introductions of Candidates
- D. Election-Three Positions Open
- E. Results

III. Committee Reports

- A. Finance

IV. Old Business

- A. Board Proposed Resolution – Fence Requirements

V. New Business

VI. Adjournment

2024 Rockford Place HOA Meeting Minutes

June 11th at 6:00pm

Chad Hawley called the Annual Meeting to order at 6:00 pm.

10 households were present and represented at the meeting. 8 Proxy were represented. A quorum is no longer required per the Bylaws were updated during the previous year. Approval for the 2023 Annual Meeting was presented and put before the members. A motion to approve minutes was made and a second motion was made. All approved minutes.

Chad introduced the current board. He stated that Dustin Dye, Board Member was not able to attend tonight's meeting and would not be in attendance. Evan Davidson, Carla Pace, Chad Hawley and the HOA Manager, Susan McWilliams were present for the Annual Meeting.

Chad requested if there were any additional members interested in being a board member by Proxy and asked the members present if there was anyone interested. No response and no write in from Proxy ballots. Evan Davidson was on the ballot for re-election. This was due to 3 members being elected in 2023. Evan was elected for a two-year term.

Evan discussed HOA financial balance thru June 11th. He stated that this is a balance of 18,934.55 in the bank. The HOA dues for 2024 are still coming in and still have 39 members that need to pay. Evan also announced that all members are in good standing as of today.

The board and members discussed Resolutions 2 and 3 that are still being voted on. Chad explained that Resolution 2 regarding the fence would be handled by the board and be written as a guideline for members to follow when replacing their fence. Resolution 3, Owner Occupancy, is being pulled from the business.

Evan discussed that the board has discussed looking at electric and water placement at the entrances. Bill Steele and Evan have been in contact with electric company and was told that we would need to dig trenches and run line to the main pole. This is a major cost and one reason that the dues were increased this year. The board would like to do this work when the road is redone and hopes to be able to work with the county when this work begins.

The board also discussed that bids were received for lawn services and Proscap was still the best prices, but he did say that the HOA would see an increase at the end of the year. The board stated that depending on his rate increase, we may need to change lawn services. This would be addressed at the end of the year. Carla is very active is keeping Proscap on top of the work they are doing for the HOA.

A motion was made to adjourn the annual meeting at approximately 6:45pm.

SM